



Dear Families,

The Patch Primary School is looking forward to another great year of teaching and learning and would like to advise you of The Patch Primary School's parent payment arrangements for 2021. Please find the fee schedule attached.

Although we are advising you of our 2021 charges now, we are not requesting payments until 2021 and would appreciate payment by February 9<sup>th</sup> Term 1, 2021.

The staff have put considerable effort into selecting the very best quality for your child's needs in all stationery items and this comes with the experience of assessing durability, suitability and value for money. Items are trialed, tested and reviewed.

The Patch Primary School and School Council makes every effort to keep the cost of items that need to be purchased to a minimum and affordable for all parents.

Please find the itemised list that includes essential student learning items (those items that your child needs for school) and optional items (that you can choose whether your child participates in or accesses). Also listed below are items for which you are invited to make a voluntary donation to assist in the maintenance and development of the school's facilities and program.

## **Financial Supports for Families**

The Patch Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

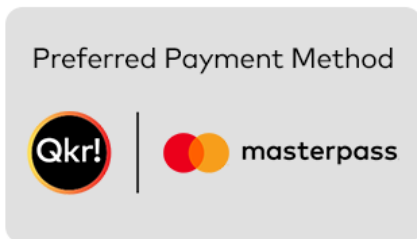
- CSEF- Camps, Sports and Excursions Fund for families holding a valid concession card.
- State Schools' Relief
- Payment Plan

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact:

Debra Herrmann (Principal) or Karen Koelewyn (Business Manager) to discuss possible support options and flexible payment arrangements. Any discussions will be kept strictly confidential.

## Payment Methods

The Patch Primary School uses the Qkr! Payment system for Parent Payments. Should you have any difficulties using this system please do not hesitate to contact the school office for assistance.



## Refunds

Should your family/child leave the school at any point during the year, upon request a pro-rata refund will be processed for any remaining items.

For further information on the Department's Parent Payment Policy please see a one-page overview attached.

Yours sincerely,

**PRINCIPAL** *Debra Herrmann*

**SCHOOL COUNCIL** *Becks Wapshott*

## Fee Schedule – Prep – Six

Please find the itemized list of Essential Student Learning Items and Optional Items for your child. The Patch Primary School also continues to welcome your voluntary contributions for 2021

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. If you choose to do this you must consult with the school so that your child has the right items. Please indicate which items you would like to purchase through the school on the table below:

Item	Specifications	Cost
<b>Essential student consumable materials</b>	Requisites and bulk materials used in the classroom such as paper, photocopying, resource sets in lieu of text books and resources <i>(resource sets in lieu of text books and resources)</i>	\$60...
<b>Essential Subject student materials</b>	Requisites and bulk materials used in specialist programs – Art, Environment, Music, Philosophy, STEM & Language <i>(full details for each year level are available at Office).</i>	\$100...
<b>Essential Student Information Technology</b>	Computer related consumables, such as paper and equipment, Mathletics, Reading Eggs and Essential Learnings	\$70...
<b>Individual booklist materials</b>	Stationery Pack – Consumables specific materials for each child such as pencils, crayons exercise books, scrapbooks, diaries/journals, erasers, rulers, and glue. <i>(full details for each year level are available at office).</i>	\$100...
<b>TOTAL</b>		<b>\$330...</b>

### Voluntary Financial Contributions

The Patch Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021, as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Item	Amount – please nominate how much you would like to donate	Suggested amount
<b>ICT purchase of computers</b>	Technology is used in our classrooms to bring 21 <sup>st</sup> Century learning skills to our students. While the school's budget provides infrastructure and some student devices, we rely on co-contribution from our parents to provide additional lease payments (4 year cycle) to enable our students to: <ul style="list-style-type: none"> <li>• Collaborate using such platforms as Google Classroom</li> <li>• Utilise Critical Thinking and Creativity to code and program eg Beebots, Minecraft</li> <li>• Communicate between teachers, parents and students using Google Classrooms.</li> <li>• Access online assessment, including NAPLAN, to inform learning and track progress.</li> <li>• Access intervention tools such as speech to text, phonic readers</li> </ul>	\$120...

<b>Physical Education</b>	A Physical Education donation of will go towards sport equipment and uniform upgrades	\$30...
<b>Grounds</b>	A donation pays for mowing of the school grounds and repair of school facilities undertaken by a Handyman and includes school maintenance/repair tasks that cannot be done by parents at working bees. Mowing cost per year \$4,000 and Handyman costs per year \$9,000	\$60...
<b>Working Bee levy</b>	A donation can be made In lieu of attendance at working bee	\$50...
<b>School Assistance Fund</b>	This fund is to provide essential student learning items or optional items for families unable to purchase these items due to financial hardship. A suggested contribution of \$50.00 helps to ensure that all our students have the option of attending school camps and excursions and have the items they need for school.	\$50...

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

### Optional Items

The Patch Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

<b>Item</b>	<b>Details</b>	<b>Payment</b>
<b>Excursions and Incursions</b> Excursions and Incursions are linked to the educational program and greatly enrich the learning experiences of our children	Other excursions and incursions planned throughout the year to enhance classroom topics.	<i>Payment required at the time of the activity</i>
<b>Camps</b> Our camp program endeavours to promote the development of a child's independence and self-reliance skills, in addition to fostering such social skills as co-operation, tolerance, leadership and environmental awareness	Year 2 Day camp Year 3 & 4 camp Year 5 & 6 camp  *** Payment plans available	<i>Payment required at the time of the activity</i>
<b>Swimming</b> The program aims to develop water safety, confidence and swimming ability.	<b>Prep to Year 4</b> 4 x 60 minute sessions including bus transport. <b>Year 5 &amp; 6</b> Surf School & Knox Leisure works	<i>Payment required at the time of the activity</i>

<b>Year 3-6 Sports</b> Many senior school students are involved in a variety of sporting events during the year which foster relationships with other schools and students in the district, and provide opportunities to develop sporting abilities, develop confidence and school pride	Athletics buses and hire of track Cross country buses Basketball buses, umpires & court hire Soccer Divisional level – qualifying required Regional level - qualifying required State level - qualifying required	<i>Payment required at the time of the activity</i>
<b>Year 5 only</b>	2021 Year 6 Jacket \$43.00 2021 Year 6 Shirt \$29.00	<i>Payment required after sizing and samples have been finalized in October.</i>
<b>Year 6 only</b>	Graduation Public Speaking	Approx. \$95.00 Approx. \$20.00

Additional school charges may arise during the year. *For example:* It is expected that there will be excursions organized in each year level. Families will be notified early in 2021 of these expected costs.

#### **CSEF - Camps, Sports & Excursions Fund**

The State Government Camps, Sports and Excursions Fund provides financial support for eligible students (Holders of Family Health Care Cards or Foster Carers). Primary school students receive \$125.00 per year. There is an annual application process and parents will be notified via the school newsletter and website when application forms are available. Further information can be found at:

<http://www.education.vic.gov.au/about/programs/health/Pages/csef.aspx>

## **The Patch Primary School 2021 Parent Payment Charges**

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**\*\*When you pay via Qkr! this form is not required to be returned to school\*\***

#### **Parent Payment Charges**

Essential Student Learning Items Amount \_\_\_\_\_

Optional Items Amount \_\_\_\_\_

Voluntary financial contribution Amount \_\_\_\_\_

**TOTAL** \_\_\_\_\_

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

#### Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

#### Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

#### Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.