
HIRE AND LICENCE OF SCHOOL FACILITIES

COMMUNITY INFORMATION

The Patch School has the following facilities available for hire (for one-off or very short-term use) or licence (for regular, on-going use) to the community:

- School Hall

The Patch school council will only consider applications for the hire or licence of the above facilities if the purpose is for educational, recreational, sporting or cultural activities for:

- students;
- the local community; or
- young persons,

and in circumstances where the facilities are not required for ordinary school purposes.

The process at The Patch School for applying to hire or licence school facilities is: Emailing us the.patch.ps@edumail.vic.gov.au outlining what the intended use, dates, time. This will be taken to the next school council meeting to be approved and you will need to enter into a written agreement with the school council.

The agreement between you and the school council will require you:

- to have adequate public liability insurance (other insurance might be requested, depending on the use of the facilities);
- in most instances, to pay a hire or licence fee for the use of the facilities;
- in most instances, to pay a security deposit; and
- to be bound by the terms and conditions contained in the agreement.

Please contact the school's office 9756 7463 to discuss your requirements or to obtain further information or refer to the Department of Education and Training's website <https://www.education.vic.gov.au/school/principals/spag/infrastructure/Pages/sharedfacilities.aspx>



Debra Herrmann
Principal



Becks Wapshott
School Council President