

# **\*\*EMERGENCY SMS CONTACTS\*\***

Dear Parents & Guardians,

As part of our aim to constantly improve our emergency response plan, we have established a SMS notification system. The main function of this system will be to notify families of intended school closures due to extreme fire danger days and to provide families with regular situation reports in the unfortunate case where we may have to evacuate to the school refuge.

**To make this system as successful as possible, we require all families to complete the slip below and return it to the school office, nominating primary contacts with mobile phone numbers you wish to include in bulk SMS notifications. If you are already enrolled in this system, *please remember to update your mobile phone number when necessary using this form.***

***With the introduction of Tiqbiz last year, SMS messages will be used only for emergency notifications.***  
Thank you for your prompt attention to this important matter.

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## **EMERGENCY SMS CONTACTS**

Student Name: Year Level:

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Contact Name: Relationship to Student: Mobile Phone:

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**Parent/Guardian Signature: Date:**

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