

## Letter to Parents

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Dear parent / guardian

### **Re: Parent Payments 2018**

The Patch School Council has approved the school's parent payments charges.

Please find attached the following information for The Patch Primary School 2018

- Parent Payment Information
- Parent Payment Charges Form

The above documents can be found on our website along with the following information

- DET Parent Payment Policy and Implementation
- The Patch PS Parent Payment Policy and Implementation
- Frequently asked questions for Parents – Parent Payments in Victorian Government Schools
- Supporting Families experiencing Hardship Questions and Answers

All parent payments and contributions are due by THURSDAY 8<sup>TH</sup> February 2018; however, we do not request any payments prior to 2018.

Please contact our Business Manager – Karen if you are unable to meet this date to arrange a payment plan. Any record of payments or contributions are confidential. Our office staff are always happy to show you how to operate Qkr! so please do not hesitate to ask.

The school appreciates that families may sometimes experience financial difficulties in meeting payment requests. A number of support options are available to parents who have difficulty making payments including the schools second-hand shop, State Schools Relief Committee or the Camps, Sports and Excursions Fund. Please pop in at the school on Thursday 8th February 8.30 to 4.00pm to find out how we can assist you

Families who do not have an immediate capacity to pay are also able to enter into alternative and confidential payment arrangements with the school. Should you require information about financial assistance please contact our Business Manager – Karen on 9756 7463

Yours sincerely

Debra A Herrmann  
Principal  
The Patch Primary School

Sarah Tebutt  
School Council President  
The Patch Primary School